

HCDPA  
MEETING OF THE BOARD OF DIRECTORS

Monthly Meeting  
May 27, 2017  
1 North Front Street – 12:00 PM

## Meeting Minutes

Present:

Tiffany Martin Hamilton  
Tiffany Garriga  
Tom DePietro

Absent:

Priscilla Moore  
Martin “Marty” Martinez

Audience:

Carole Osterink  
John Kane  
Shannon McGee  
Duke Duchessi  
Nick Olivari

1. CALL TO ORDER

Sheena calls the May meeting is called to order at 12:06 PM.

2. MINUTES

a) Approval of April 2017 Minutes  
Tiffany Garriga MOTIONS to accept the minutes.

Tom DePietro SECONDS. ALL IN FAVOR. MOTION PASSED.

3. FINANCIAL REPORT

a) Approval of Financial Statements --  
Tom DePietro MOTIONS to accept the April Financials. Tiffany Martin  
Hamilton SECONDS. ALL IN FAVOR. MOTION PASSED.

4. EXECUTIVE DIRECTOR REPORT

a) Grants Management -- See attached sheet for updated information

5. NEW BUSINESS

a) Downtown Revitalization Initiative  
Sheena states that the DRI has been announced and explains the process. She  
shares a map of the DRI boundary and explains the process for selecting the area.

She discusses the proposed area in terms of possible projects for funding and gathers feedback on the current information provided. She shares that this meeting is one of several public and stakeholder meetings. She is working with Economic Development Chair John Friedman to schedule a formal public input meeting for June 1<sup>st</sup> at Council Chambers, or alternatively on June 8 at library.

#### b) Floodplain Development Permit

A. Colarusso & Sons [ACS] lawyer, Pat Prednergast, has called to obtain flood plain development permit. According to city code the permit comes from HCDPA. Sheena states that to her knowledge, HCDPA has not issued a flood plane permit in the last 6 years. Sheena has reached out to HCDPA lawyers to verify what needs to happen. Tom states that HCDPA should consider hiring Barton and Louguidice and that the cost associated with the permit application should be passed on to ACS. Carole from the audience states that she is not aware of any permits since the 80s. Sheena thinks that we could look to Colonie for language as they have stringent permitting policies. Sheena will pull this together and present to the lawyer and then will present to the board at the next meeting. Sheena recommends that everyone should read the code in the meantime.

#### c) Consolidated Funding Applications

Sheena informs the board that state funding through CFA is now available and that any projects for CFA should be complimentary to DRI applications. For example, Basilica is doing site improvement applications which is in support of what we are doing with the DRI.

Sheena suggests that the most sought after project is infrastructure improvements at the waterfront and perhaps the City would want to develop a circulation project. A LWRP application could be a private/public type of application.

Other projects—affordable housing is possible. Kite's Nest and Promise Neighborhoods applied for a grant for community development and vibrancy plan. They will know if they got it next month.

### 6. OLD BUSINESS

#### a) Columbia Street Parcels | Updates

HCDPA has ordered an appraisal from Empire.

She introduces Shannan McGee, stating that he is here to give updates on projects. He reports that he doesn't yet have a permit for the 213 Columbia Street /214 Prison Alley Project. He has met with Craig Haigh to work through what the possibilities are. Currently there are local people who use the lot for parking. There is also a hotel that is interested in having some parking spots. He was also approached by a company that works with Girl Scouts of America. Another option is to keep it as a green space.

The board discusses keeping in line with the mission. And the board agrees that it does not want land to be paved over and just be a parking lot as this does not seem to fit the mission.

The board will wait for the appraisal and then will continue discussion.

7. ADJOURNMENT

MOTION to adjourn by Tom. SECONDED by Tiffany Martin Hamilton. ALL IN FAVOR. MOTION PASSED. 12:55 PM.