

HCDPA  
MEETING OF THE BOARD OF DIRECTORS

Annual Meeting: Thursday, March 23rd, 2017  
1 North Front Street – 12:00 PM

## Meeting Minutes

**Present:**

Tiffany Martin Hamilton  
Tiffany Garriga  
Tom DePietro  
Priscilla Moore

**Absent:**

Martin “Marty” Martinez

**Audience:**

Duke Duchessi  
Rebecca Wolff  
Carole Osternick  
Ellen Thurston  
Steve Dunn

**1. CALL TO ORDER**

The meeting is called to order at 12:07 PM

**2. MINUTES**

- a) Approval of February 2016 Minutes  
Tom MOTIONS to accept the minutes. Priscilla SECONDS. ALL IN FAVOR.  
MOTION PASSED.

**3. FINANCIAL REPORT**

- a) Approval of Financial Statements -- Tiffany Martin Hamilton MOTIONS to accept the minutes. Priscilla SECONDS. ALL IN FAVOR. MOTION PASSED.
- b) Draft 2016 Audit Presentation -- Auditor cannot present today

**4. EXECUTIVE DIRECTOR REPORT**

- a) Grants Management -- See attached sheet for updated information  
The board discusses the involvement of Planning board for the Estuary Program grant and its building if it needs application.
- b) Affordable Housing Planning| Updates  
The Affordable Housing Forum spearheaded by Rebecca Wolff was well attended and she is present today. The emphasis was to have people of the community come to discuss and hear what's happening and to have open public discussion. There is concern and energy around the topic and the

momentum is strong for the board to work with the group along with other agencies. There is potential to develop a city-wide development plan with the community; however, we need to develop a strategy. Sheena has provided an Affordable Housing resource sheet that reflects her research and networking thus far. There are funding resources available, in the form of programs and grants. (See attached sheet).

#### 5. NEW BUSINESS

a) NOFA \$15M of HOME Investment Partnership Program Funds RFP section—Sheena already sent package for the NYS Home Local Small Rental Development initiative available for developers to rehab, acquisition, or the new construction of residential housing that is owned and operated by developer. Sheena has questions and will inquire to see if there is potential for HCDPA to apply for funds in partnerships.

There is potential to use city-owned tax foreclosed properties to apply for the fundings. For the city to divest themselves of these properties we need to have common council approval. The board agrees that Sheena should pursue this project and in preparation for the April Common Council Meeting.

Tom confirms that the properties remain affordable housing for 20 years. After this time, the owner must apply again.

b) There are additional funds available to seniors for improvements. It will help as there is also a new Director of Housing Authority.

Sheena also met with Rick Scalera from Galvan as Columbia Opportunities can also apply and there is a chance to partner on some projects in the future.

#### 6. OLD BUSINESS

a) Columbia Street Parcels| Updates

213 Columbia-214 Prison Alley. There has been some discussion about what code permits here as we have to remain in line with the Mission. He desires to do parking; however, he desires to do Private Parking which does not seem to mesh with our mission. Shanan intends to invite code enforcement as well as Sheena to the site to discuss various potential uses of the sites.

#### 7. ADJOURNMENT

MOTION to adjourn by Tom. SECONDED by Tiffany Garriga. ALL IN FAVOR. MOTION PASSED. 12:40 PM.