

HUDSON COMMUNITY DEVELOPMENT AND PLANNING AGENCY
MEETING OF THE BOARD OF DIRECTORS
1 North Front Street – 12:00 PM

Meeting Minutes
March 24, 2016

Present:

Mayor Tiffany Martin Hamilton
Abdus Miah
Tom DePietro
Tiffany Garriga

Staff:

Sheena Salvino
Branda Maholtz
John Duchessi

Audience

Ellen Thurston
Victor Churchill, Auditor

1. CALL MEETING TO ORDER

The Executive Director called the meeting to order at 12:08pm. Board discusses changing the Board Meeting from Thursday to Wednesdays at 4pm.

2. MINUTES

a) Approval of February 2016 Meeting Minutes

Mayor MOTIONS to accept the minutes, SECONDED by Tom. ALL IN FAVOR. MOTION PASSED.

3. FINANCIAL REPORT

a) The final Audit and financial statements are presented by Victor Churchill. He notes that the cash position of the agency is questionable and the Board should strongly consider its future.

MOTION to Accept the 2015 Audit by Mayor Hamilton. SECONDED by Tom DiPietro ALL IN FAVOR. MOTION PASSED.

b) February 2016 Financial Statements

Branda gives the financial report.

Mayor Hamilton makes a MOTION to approve the February Financial Statements SECONDED by Tom. ALL IN FAVOR. MOTION PASSED.

4. EXECUTIVE DIRECTOR REPORT

a) Project Updates

Sheena reports that OPRHP has sent the final reimbursement for Charles Williams Park of \$35K.

CDBG- Storm Water Separation—Sheena states that the City is waiting for one more statement for NYS DOS Coastal Resources Specialist, Matt Muraglio.

Sheena confirmed with NYS DOS that the City of Hudson is eligible for CDBG funds this year and that the City should prepare applications to apply.

Kayak launch to be installed by Doc Doctors in late April/early May 2016.

Dunn Warehouse project is complete and final closeout documents to be submitted this month.

Project Development for 2016 CFA:

a) Strategic Development of targeted areas in the 2nd Ward.

Sheena provides the board with a one-page overview of Urban Renewal stating that the City has not had a plan to address under-developed sites or neighborhoods.

The board discusses various zoning areas in relation to Cross Street project for a hotel and any changes that might need to happen.

Zoning is Residential-Commercial is around the Shacks and Kites Nest property (Riverloft).

Sheena recommends that the board focus on 4th and 2nd Ward. Duke says that there might be more beneficial projects to apply for with CDBG this year, as outlined by the Mayor.

The Mayor suggests the following projects:

Youth Center Repairs that are required to address safety concerns.

Planning Grant-- Urban/Neighborhood Renewal for 2nd and 4th Wards

Waterfront project planning-- Planning Grant with Waterfront to finesse Local Waterfront Revitalization Program [LWRP].

Ferry Street Bridge—Duke recounted that the last time we applied for money through CDBG nothing was awarded. In spite of the fact that the LWRP isn't complete, we can still apply for money from the department of state local waterfront grant to get funding for the bridge. It can be open-ended. But it is a 50-50 match. Duke is trying to see if the match can be reduced based on hardship.

Tiffany Garriga asks for clarification on having a consultant come in to assist with the zoning issues, real and potential. She wanted to be sure that the consultants would not be making decisions, but rather the City's zoning board would make decisions based on the research and planning developed by the consultants. Sheena confirms.

Duke points out there is only \$400K available for these three CDBG projects.

The board desires a walk-through of the various areas that could be included in the planning process so that we are all on the same page. This way we can also begin the community outreach at the start even before we have the application.

6. OLD BUSINESS

a) Draft Sealed Bid Documents 202, 204, 206 Columbia Street; drafts provided. Redevelopment in line with HCDPA Mission. We aren't sure if the Common Council needs to approve the sale, we are having legal counsel look into this. Minimum bid must be set at the fair market value amount.

The board discusses whether this minimum bid is appropriate. Tiffany G. makes the MOTION to set the minimum bid at \$30,000 for the properties: 202, 204, 206 Columbia Street. Tom SECONDS. ALL IN FAVOR. MOTION PASSED.

b) Bylaws and Mission Statement

Reminder that the board needs to start working on this if they desire updates.

c) ABO Training- Reminder for those who hasn't completed training.

7. ADJOURNMENT

Tiffany Martin Hamilton MOTIONS to ADJOURN at 1:20 PM. Abdus Miah SECONDS. ALL IN FAVOR. MOTION PASSED.