

HCDPA
MEETING OF THE BOARD OF DIRECTORS

Monthly Meeting
April 12, 2018
1 North Front Street – 2 PM

Meeting Minutes

Present:

Rick Rector
Eileen Halloran
Tiffany Garriga
Alan Weaver
Walter Chatham

Audience:

Tom DePietro
Carole Osterink
Shannon McGee

1. CALL TO ORDER at 2:02 PM

2. MINUTES

a) Approval of March 2018 Minutes - Walter Chatham motions to accept the March 2018 Minutes. Alan Weaver SECONDS. All in Favor. Motion Passed.

3. FINANCIAL REPORT

a) Approval of Financial Statements - Alan Weaver MOTIONS to accept the financials. SECONDED by Eileen Halloran. All in Favor. Motion Passed.

b) Annual Audit : Sheena reports to the board that HCDPAs audit went smoothly and the results is a clean audit. Sheena notes that the Auditors note a going concern of the agency in terms of 'burn rate'.

Sheena reports that there is one balloon payment that we were waiting to receive from Housing Resources, but since Galvan purchased Housing Resources, we are not sure if this constitutes a sale.

Walter wonders if it was just a transfer of property. Sheena will investigate and get back to the board.

Eileen Halloran MOTIONS to Accept the 2017 Audit and Financial Statements. Alan Weaver SECOND. All in Favor. Motion Passed.

4. EXECUTIVE DIRECTOR REPORT

Sheena provides the Board with the monthly grants and local projects update matrix. Sheena highlights progress on the County and City project at the North Bay made by Star Whitehouse, stating that the master site plan is on it's way to completion.

Sheena reports that the NYS assigned project manager team, Stantec, submitted the DRI Investment Plan on March 30. Sheena reports that the City will likely be alerted in early Summer regarding which projects will be funded.

The Mayor add that the dirt at Foster's has been approved for disposal and will be removed in the coming weeks.

Sheena reports that the Master Service agreement for Dunn warehouse is on hold as the city makes a determination for what it wants to do. Sheena recommends that the City seek an extension on the project until a decision is made.

5. NEW BUSINESS

A) Acknowledgement and Waiver — Sheena reviews the Waiver with the Board stating that, if and when HCDPA use Matt Griesmer to provide any legal counsel, for business related to the City and there is a clear conflict due because the City's also employs legal council from Freeman Howard, that HCDPA will be provided written notice of the Conflict and the City will obtain separate Council. The board discusses the specific situation for ex-officio members and any of their conflicts as representatives of the city. Eileen Halloran MOTIONS to accept. Alan Weaver SECONDS. ALL IN FAVOR. MOTION PASSED.

6. OLD BUSINESS

a) Housing Task Force Updates - Sheena reports that the group is currently pulling together the final strategic plan for the city's consideration. Sheena to provide a draft to the Board for final review. Sheena recommends that the document be adopted by the HCDPA Board and ultimately brought the Common Council for adoption. By adopting, both the City and Agency have a plan that is inclusive, representative of partnership among multiple agencies and will support the coordination of Housing in the city.

She adds that this will also enable HCDPA to apply for CDBG and Housing renewal funds.

Tom DePietro informs the Board that Dan Kent has not yet sent out information regarding housing products offered by Galvan Foundation or Housing Resources. Sheena will follow up.

Housing and Transportation Committee report from Tiffany Garriga: she states that they are focusing on bus stop signage and doing a survey for those who use the County service to get info from ridership. She is working with County Supervisor, Michael Chameides.

B) Shannon Mc Gee addresses the board about the property adjacent to his that he is interested in purchasing. He submits a proposal to the group for them to see.

Sheena reports that there was a downed tree, and it is being taken care of by DPW. He is getting an estimate for what sort of work that needs to be done to put in a garden that can be accessed by the community. He reports that there is a lot of garbage in the area and fixing the area up may help promote better care-taking of the area. Mayor agrees that dumping in the alleys has been an ongoing issue in Hudson. Tiffany asks if the area is big enough to have vegetable gardens. He does

not intend to charge to use the space. He is willing to help the community with the type of program they desire.

We will need to pay to get title search and FMV price via an appraisal. Walter MOTIONS for staff to get some quotes for appraisals. Alan SECONDS. ALL IN FAVOR. MOTION PASSED.

Sheena will look into the statute of limitations for the area under the HUD rules.

7. PUBLIC COMMENT

8. ADJOURNMENT

Alan MOTIONS to adjourn. Eileen SECONNDS. ALL IN FAVOR. MOTION Passed at 2:35 PM.